## **Group 1-5 Weekly Report - #4**

## List of members

**Group Leader:** [Krupaben Kothadia](mailto:kkothadi@asu.edu)

**Group Deputy Leader:** [Gautham Vijayaraj](mailto:gvijaya6@asu.edu)

**Group Members:** [Krupaben Kothadia](mailto:kkothadi@asu.edu)

* [Gautham Vijayaraj](mailto:gvijaya6@asu.edu)
* [Avani Mundra](mailto:amudra@asu.edu)
* [Justin Young](mailto:jtyoun15@asu.edu)
* [Anuranjan Dubey](mailto:adubey37@asu.edu)
* [Rahul Nayak](mailto:rrnayak@asu.edu)
* [Sangeeth Santhosh](mailto:ssantho9@asu.edu)
* [Yeshwanth Reddy Chennur](mailto:ychennur@asu.edu)

## Submission Details

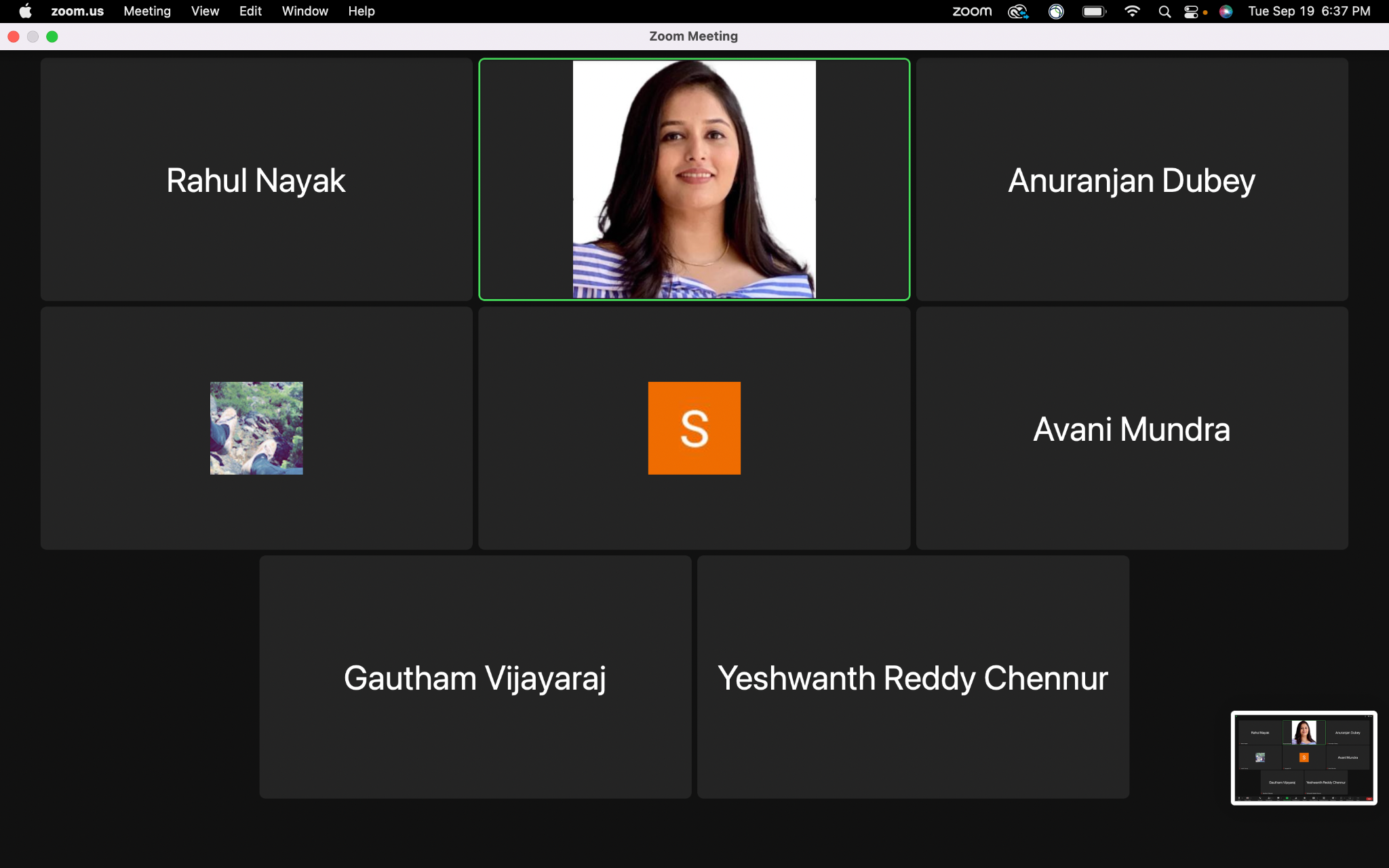
**Name of member that prepared the report:** [Avani Mundra](mailto:amudra@asu.edu)[Justin Young](mailto:jtyoun15@asu.edu)

**Name of member that submitted this report:** [Gautham Vijayaraj](mailto:gvijaya6@asu.edu)  
**Report is approved by:** [Krupaben Kothadia](mailto:kkothadi@asu.edu)[Gautham Vijayaraj](mailto:gvijaya6@asu.edu)

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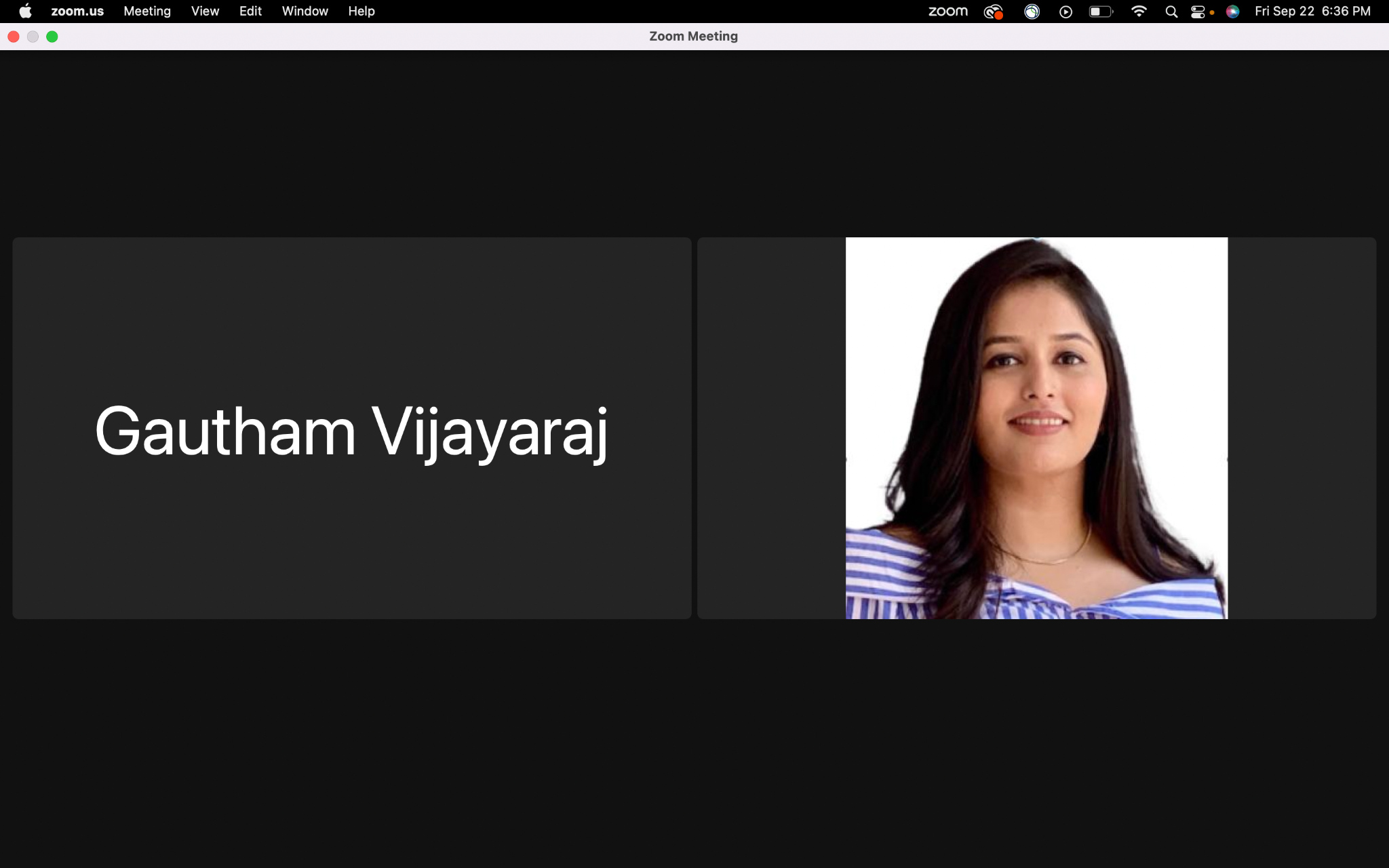
## Meeting Notes

**09/19/23, 6-7 p.m. (Mode: Online)**



* **Meeting Objective:** Discuss the overall progress of the project, discussion about the midterm review report, discussion on to make a visit every week by one member from the group to writing center, discussing an approach to continue the in-depth progress reports, addressing questions and providing information to team members, task discussion and distribution with respect to project plan.
* **Members present:** [Krupaben Kothadia](mailto:kkothadi@asu.edu)[Gautham Vijayaraj](mailto:gvijaya6@asu.edu) [Avani Mundra](mailto:amudra@asu.edu) [Justin Young](mailto:jtyoun15@asu.edu) [Anuranjan Dubey](mailto:adubey37@asu.edu) [Rahul Nayak](mailto:rrnayak@asu.edu) [Yeshwanth Reddy Chennur](mailto:ychennur@asu.edu) [Sangeeth Santhosh](mailto:ssantho9@asu.edu)
* **Members absent: None**
* **Reason for absence:** N/A
* **Discussion:**
  + Discussion about the midterm review report.
  + Evaluated the project's overall advancement, considering the key milestones and objectives achieved thus far.
  + Addressed queries pertaining to the inclusion of supplementary reference materials, discussing their relevance and potential impact on project outcomes.
  + Outlined a systematic approach for formatting in-depth progress reports, defining the structure and content requirements.
  + Efficiently distributed tasks and responsibilities within the project plan.
  + Effectively resolved inquiries related to individual reports, weekly progress updates, and references, ensuring clarity and accuracy in project documentation.

**Below is the screenshot of the group leader and deputy leader’s meeting for discussing the content of the Midterm Report on 09/22/2023 6:30-7 pm.**

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* **To Do List:**
  + Each team member will be responsible for preparing their individual in-depth report (if any) for a reference paper they have collected.
  + Each team member will be responsible for preparing their individual progress report.
  + Each team member will be responsible for preparing their individual midterm review report.
  + All the team members will contribute to preparing the Group Midterm review report.
  + Each member will be responsible for evaluating another member’s individual progress reports, in-depth report and midterm report.
  + Group leader and deputy leader will be responsible for approving 4 individual progress reports.
  + Group leader will organize the Google Drive and keep track of member’s progress and completion of tasks.
  + Team members on this week’s rotation will prepare the Gantt chart and weekly reports.
  + During our meeting, we discussed the submission guidelines and content that needs to be included in the midterm review report.
  + The group leader and deputy leader arranged a meeting to discuss the format of the midterm reports and gave clear guidelines regarding the required content and submission of these reports.
  + Gautham Vijayraj from our team visited the Writing Centre this week to get our group reports evaluated.
* **Next Meeting Scheduled on***:* **09/26/23 - 6:00 p.m.**

## Classification of Important and Generic Reference Papers

Link to the Reference Documents Classification List: [References\_List](https://docs.google.com/document/d/15T-F8te1yxn_htvAxAdAmRKHNw10Ci9SCHduxrQxA4c/edit)

## Approval from the Writing Center

Team Member who visited: [Gautham Vijayaraj](mailto:gvijaya6@asu.edu)  
  
Visit Confirmation: [Gautham\_Writing\_Center\_Confirmation.png](https://drive.google.com/file/d/1Z72F5bWeWBiQPu0qjUK633aa6noj_DCm/view?usp=drive_link)

## Individual Progress Reports and In-Depth Reports

| **Member Name** | **Weekly Member Progress Link** | **Individual In-Depth Reports Link** | **Self Acknowledgement** | **Evaluator Acknowledgement** |
| --- | --- | --- | --- | --- |
| [Krupaben Kothadia](mailto:kkothadi@asu.edu) | [Individual progress report](https://docs.google.com/document/d/1uU4fkJaOz6pMb6qoUI9pG-EXhyul5k7m/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Individual In-Depth Report](https://docs.google.com/document/d/1uPu-vDVb5l1wdpXaiZBJy_72-zk4GdHK/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Krupaben Kothadia](mailto:kkothadi@asu.edu) | [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) |
| [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) | [Individual Progress Report](https://docs.google.com/document/d/1PxJUKYdtz11TD9_3OouTPi6-q7vnxkjI/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Individual In-Depth Report](https://docs.google.com/document/d/1Jk-JD1tfp1L-R5b2Bo_3xJNAwFkwljtSn30yPU3LmUE/edit?usp=drive_link) | [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) | [Krupaben Kothadia](mailto:kkothadi@asu.edu) |
| [Avani Mundra](mailto:amudra@asu.edu) | [Individual Progress Report](https://docs.google.com/document/d/1CVrLpXeddWWwnNZFyYAdAJ3nJSSxt0Yr/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Individual In-Depth Report](https://docs.google.com/document/d/1FlVzEB8gLT0f0hTLmuGgjyHVz6Stfvj7/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Avani Mundra](mailto:amudra@asu.edu) | [Rahul Nayak](mailto:rrnayak@asu.edu) [Krupaben Kothadia](mailto:kkothadi@asu.edu) |
| [Justin Young](mailto:jtyoun15@asu.edu) | [Individual Progress report](https://docs.google.com/document/d/1GsAG2hOaPrTGlJhRIRS64wP2Y7kWi9Hs/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Individual In-Depth Report](https://docs.google.com/document/d/1zGuy9dXoWNVJkjFfn_tm10JqR74BcCmc/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Justin Young](mailto:jtyoun15@asu.edu) | [Yeshwanth Reddy Chennur](mailto:ychennur@asu.edu) [Krupaben Kothadia](mailto:kkothadi@asu.edu) |
| [Anuranjan Dubey](mailto:adubey37@asu.edu) | [Individual Progress report](https://docs.google.com/document/d/1POfUqGuK8dh0XNsKACXJ9GxFyIGNJxlt/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Individual In-Depth Report](https://docs.google.com/document/d/1-LaUI_L5yJk-uHkHieD2GH9BaNHmpD7F/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Anuranjan Dubey](mailto:adubey37@asu.edu) | [Sangeeth Santhosh](mailto:ssantho9@asu.edu) [Krupaben Kothadia](mailto:kkothadi@asu.edu) |
| [Rahul Nayak](mailto:rrnayak@asu.edu) | [Individual Progress report](https://docs.google.com/document/d/1Ai8tpIKY7GR7OiE3gw40tCAXZOkxf9y8/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) |  | [Rahul Nayak](mailto:rrnayak@asu.edu) | [Anuranjan Dubey](mailto:adubey37@asu.edu) [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) |
| [Sangeeth Santhosh](mailto:ssantho9@asu.edu) | [Individual Progress report](https://docs.google.com/document/d/1t7i7HxTur9bPyK1P_1L5amxz-Cjvemv2/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Individual In-Depth Report](https://docs.google.com/document/d/1Ldh1ldPvBRYJMhr7a66R4gR6AKlbWJU3/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) | [Sangeeth Santhosh](mailto:ssantho9@asu.edu) | [Justin Young](mailto:jtyoun15@asu.edu) [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) |
| [Yeshwanth Reddy Chennur](mailto:ychennur@asu.edu) | [Individual Progress report](https://docs.google.com/document/d/1yiOhgkyZbaMtSnIDigvdmN57vGI56_52/edit?usp=drive_link&ouid=112867995748295868322&rtpof=true&sd=true) |  | [Yeshwanth Reddy Chennur](mailto:ychennur@asu.edu) | [Avani Mundra](mailto:amudra@asu.edu) [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) |

## Tasks Summary

| **Task Number** | **Task Goal** | **Description of Task** | **Assignee** | **Task Status** | **Evaluator** |
| --- | --- | --- | --- | --- | --- |
| #5.1 | Midterm Report, Individual Midterm Report, Preparing Work\_Distribution\_Draft, Preparing GANTT Chart, Individual progress report, Evaluation and approval of reports, Preparing content for Midterm Report, Weekly report evaluation and approval, team meetings, organize Google Drive | Preparing Midterm report, Preparing individual midterm review report, Preparing Work\_Distribution\_Draft, Preparing GANTT Chart, Preparing individual in-depth report, Preparing individual progress report, Evaluating and approving Weekly report and Midterm report, Evaluating and approving 4 team members’ individual progress and in-depth reports, Assigning the task distribution, Providing a rough draft of content for the midterm report, weekly report and GANTT Chart, Organizing group meetings, Organizing google drive. In-depth report on Refer paper [13] from References\_List. | [Krupaben Kothadia](mailto:kkothadi@asu.edu) | Completed | [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) |
| #5.2 | Midterm Report, Individual Midterm Report, Visiting Writing Center, In-depth report, individual progress report,Evaluation and approval of reports, Evaluating GANTT Chart, Evaluating weekly report and approval, Format for Midterm report, taking meeting notes | Preparing Midterm report, Preparing individual midterm review report, Visiting Writing Center, Preparing individual in-depth report, Preparing individual progress report, Evaluating and approving 4 team members’ individual progress and in-depth reports, Evaluating and approving Midterm Report , Evaluating and approving GANTT Chart, Evaluating and approving Weekly Report, Format for Mid term report,Taking meeting notes. In-depth report on Refer paper [6] from References\_List. | [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) | Completed | [Krupaben Kothadia](mailto:kkothadi@asu.edu) |
| #5.3 | Midterm Report, Individual Midterm report, Preparing Weekly Report, In-depth report, individual progress report, evaluation of reports | Preparing Midterm report, Preparing individual midterm review report, Preparing weekly report, Preparing individual progress report, Preparing individual in-depth report, Evaluating Yeshwanth Reddy Chennur’s individual progress report and midterm report, In-depth report on Refer paper [37] from References\_List. | [Avani Mundra](mailto:amudra@asu.edu) | Completed | [Krupaben Kothadia](mailto:kkothadi@asu.edu) |
| #5.4 | Midterm Report, Individual Midterm report, Preparing Weekly Report, In-depth report, individual progress report, evaluation of reports | Preparing Midterm report, Preparing individual midterm review report, Preparing weekly report, Preparing individual progress report, Preparing individual in-depth report, Evaluating Sangeeth Santosh’s individual progress report, midterm report and in-depth reports.  In-depth report on Refer paper [30] from References\_List. | [Justin Young](mailto:jtyoun15@asu.edu) | Completed | [Krupaben Kothadia](mailto:kkothadi@asu.edu) |
| #5.5 | In-depth report, individual progress report, midterm report, individual midterm report, evaluation of reports, Preparing GANTT Chart | Preparing individual progress report, Preparing individual in-depth report, Preparing midterm report, Preparing individual midterm report, Evaluating in-depth report of Rahul Rajaram Nayak, Evaluating Rahul Rajaram Nayak's individual progress reports, Preparing GANTT Chart. In-depth report on Refer paper [22] from References\_List. | [Anuranjan Dubey](mailto:adubey37@asu.edu) | Completed | [Krupaben Kothadia](mailto:kkothadi@asu.edu) |
| #5.6 | individual progress report, midterm report, Individual midterm report, evaluation of reports | Preparing individual progress report, Preparing midterm report, Preparing individual midterm report, Evaluating Avani Mundra's in-depth report, Evaluating Avani Mundra's individual progress reports | [Rahul Nayak](mailto:rrnayak@asu.edu) | Completed | [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) |
| #5.7 | In-depth report, individual progress report, midterm report, individual midterm report, evaluation of reports | Preparing individual progress report, Preparing individual in-depth report, preparing midterm report, preparing individual midterm report, Evaluating Anuranjan Dubey's in-depth report, Evaluating Anuranjan Dubey's individual progress reports, In-depth report on Refer paper [32] from References\_List. | [Sangeeth Santhosh](mailto:ssantho9@asu.edu) | Completed | [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) |
| #5.8 | In-depth report, individual progress report, midterm report, individual midterm report, evaluation of reports | Preparing individual progress report, preparing midterm report, preparing individual midterm report, Evaluating in-depth report of Justin Young , Evaluating Justin Young's individual progress reports | [Yeshwanth Reddy Chennur](mailto:ychennur@asu.edu) | Completed | [Gautham Vijayaraj](mailto:gvijaya6@asu.edu) |

## Gantt chart

**Link to the gantt chart:** [Gantt Chart](https://docs.google.com/spreadsheets/d/1dYhtnzcxn8vuAvefrCoMwJbcy0-TrPlN/edit?usp=drive_link&ouid=107121383631492907164&rtpof=true&sd=true)

**Gantt chart updated by**: [Krupaben Kothadia](mailto:kkothadi@asu.edu)

**Gantt chart approved by**: [Krupaben Kothadia](mailto:kkothadi@asu.edu) [Gautham Vijayaraj](mailto:gvijaya6@asu.edu)

## Comments

* All group members have been cooperative, showed enthusiasm to work on a project, and have put in an effort to complete their assigned tasks successfully this week.